LTSC STUDENT ADVISING AGREEMENT

The following agreement clarifies the expectations of students within Letters and Sciences (LTSC). Review this agreement with an advisor, initial each statement and sign below indicating you are aware of the items included in the agreement.

I, _____________________________________ understand I am responsible for my academic planning and progress. I will carefully read this agreement and ask any questions I may have BEFORE I sign below.

_____ I am aware that I must complete an average of 14-16 credits each semester in order to graduate in four years (eight semesters). Completing less than 14 credits per semester (not including AP, IB and transfer credits) may prolong the completion of my degree.

_____ I will satisfy General Education Academic Writing and Fundamental Math requirements by the completion of 30 credits. Failure to do this will require me to register in person at the Office of the Registrar until they are completed.

_____ I will declare my major before the completion of 60 credits. If I prolong this decision, my registration for future terms will be blocked and my graduation could be delayed until I declare a major.

_____ I must complete two advising appointments, 4-semester plan, and exploration activity every semester I am an LTSC student in order to have my advising block removed. Failure to do this will result in my registration being delayed.

_____ I am responsible for maintaining regular communication with my LTSC advisor—meaning, I must maintain and regularly check my official email address of record at the University for LTSC correspondence.

_____ I am responsible for familiarizing myself with the University’s academic and financial calendar. Deadlines to drop/add classes may involve additional fees.

Student’s Signature _______________________________________________ Date: ______________

Advisor’s Signature _______________________________________________ Date: ______________